



VOLUNTEER POSITION DESCRIPTION

Junior Achievement (JA) is the world's largest not-for-profit organization dedicated to educating young people about business. With close to 100 charters world wide, JA brings a diverse global view of business to local communities. Since 1955, Junior Achievement of British Columbia (JABC) has partnered with educators, donors and volunteers to bring a real world experience into the classroom. Our programs give students the confidence and skills they need to become the next generation of business and community leaders.

Title: Program Facilitator, *ESIS: Economics for Success*

Purpose of the Position

Encourage students to consider the advantages of remaining in school until they have acquired the knowledge, skills and attitude to be successful in today's marketplace, as well as to reflect on the personal and economic benefits of education and lifelong learning.

Responsibilities and Activities

- Work with a volunteer partner to teach the *ESIS* program in one half-day visit
- Lead class discussions and involve students in activities
- Prepare for session both independently and with volunteer partner
- Communicate with volunteer partner and JA staff in a timely manner

Working Conditions

- Group of thirty grade 9 or 10 students (14 or 15 years old)
- At a local middle or high school
- During school hours

Time Commitment

Training session	1.5 hours
Preparation	2.5 hours
<u>½ day visit</u>	<u>5.0 hours</u>
Total:	8.5 hours

School year: Sept. – June

*We ask volunteers to commit to at least 2 programs in a school year

(over)

Skills, Experience, Qualifications

- Good presentation skills
- Good understanding of career planning and budgeting concepts
- Volunteer and/or work experience in a business setting
- Fluent in English

Personal Traits and Qualities Desired

- Comfortable speaking in front of a group of students
- Able to creatively engage/involve teenagers
- Comfortable sharing your own business and career experiences
- Able to co-facilitate with a volunteer partner
- Punctual and reliable

Orientation, Training, and Support

- Training, classroom materials and lesson guide are provided

Benefits

- Enhance your presentation skills
- Develop your leadership skills
- Network with other business volunteers
- Opportunity to promote your company or industry

Boundaries and Limits

- No contact with students outside of the classroom during and after the program