

Local Awards 2008-09

Every year, Junior Achievement of Southern Alberta recognizes outstanding Company Program students through local awards and Scholarships. The following Individual and Team Awards are available to students currently participating in Company Program: A Student Venture 2008-09.

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The questions included in scholarship and award applications are designed to collect information about your background, your interests and you future plans. Answers to these questions will be used in connection with your application for this scholarship and will be divulged only to qualified persons who must see them in the course of their duties.

Award Overview

Every year, Company Program participants have the opportunity to apply for a variety of awards and scholarships. Junior Achievement's sponsors make these awards and scholarships possible. Eligibility and criteria vary between awards and scholarships.

Individual Awards Overview

There are 7 different awards available for Company Program participants.

- President of the Year
- VP Finance of the Year
- VP Production of the Year
- VP Marketing of the Year
- VP Human Resources of the Year
- VP Information Technology of the Year
- Salesperson of the Year (open to all participants)

Students are encouraged to apply for a Company Program Award provided they meet the minimum Criteria to apply including:

- 80 % attendance throughout Company Program
- \$100 in sales or 25 product units sold
- Minimum score of 80% on the business quiz
- An advisor recommendation

The Salesperson of the Year awards is available to any student participating in Company Program and must meet minimum sales of \$200 or 40 products sold.

To Apply

To apply for an individual award students must:

- Submit a completed Award Application form
- Write the Company Program Business Quiz, demonstrating knowledge gained throughout Company Program
- Provide an advisor recommendation form

Based on exam scores and recommendations, award applicants will be short-listed to attend a 20-minute panel interview in March. The majority of questions are subjective to judges' opinions. Students are asked to bring with them:

- Well-organized Company records
- A product sample
- Company's Shareholder's report

Final award and scholarship winners will be announced at the Celebration of Achievement in March. Students must be in attendance to receive their award/scholarship.

Team Awards

Company Program teams are eligible for 4 different team awards:

- Outstanding Shareholders Report of the Year
- Teamwork Award
- Most Innovative Product of the Year
- Outstanding Company of the Year

All teams are automatically considered for the Outstanding Shareholders' Report and the Teamwork awards. To be considered for the Most Innovative Product of the Year and Outstanding Company of the Year awards, teams must submit an application form with supporting documents.

To Apply

To apply for Most Innovative Product or Company of the Year teams must:

- Submit a completed Award Application form
- Have all members write the CP Business Quiz (Company of the Year only)
- Provide an advisor recommendation form

Company of the Year Only: Based on team exam scores, team submissions, and recommendations, companies will be short-listed, The team President will represent short-listed companies at a panel interview in February. Presidents are asked to bring with them:

- Well-organized Company records
- A product sample
- Company's Shareholder's report

All individual and team award winners will be announced at the Celebration of Achievement in March. Students must be in attendance to receive their award.

All application forms must be submitted to the Business Leader of High School Programs at the JASA office:

Re: Award and Scholarship Applications
Junior Achievement of Southern Alberta
Suite 870, 1202 Centre Street SE Calgary, AB T2G 5A5

Outstanding President of the Year

Purpose

To recognize an outstanding Company Program President who has demonstrated leadership, professionalism, commitment to the company, and who has gone above and beyond in their role as President.

Minimum Criteria to Apply

- President of a JA Company for the 2008-09 program year
- 80 % attendance throughout Company Program
- \$100 in sales or 25 product units sold
- Minimum score of 80% on the business quiz
- An advisor recommendation form

Application Form

Student's Name: _____

JA Company: _____

Average Attendance throughout Company Program: %

Total Individual sales as of January 31, 2009: \$ _____ Units

Number of Years in Company Program

Male/Female: _____

Grade: _____

Telephone No.: () _____

E-mail Address: _____

Address: _____

Postal Code: _____

Required Attachments:

- Current resume outlining your work experience, volunteer experience, and Junior Achievement participation.
- Recommendation form completed by a Company Program Advisor from your sponsoring team
- Typed answer to questions below

Background Information

In one or two paragraphs, answer the following questions. Please type your responses.

Why did you choose to participate in Company Program?

What are your career goals and/or future plans?

Why do you feel you should win Outstanding President for 2008-09?

Agreement

I have read and I understand the Application Requirements of the Outstanding President of the Year award. I agree to comply with these requirements and any further requirements established by Junior Achievement of Southern Alberta.

To the best of my knowledge, all information contained in my Application Form is complete and accurate. If selected as an award finalist, I agree to the use of my name, photograph and biographical data for promotional purposes.

Date:

Student Signature:

Parent/Guardian Signature:

This form must be received at the JASA Office by: **Friday February 14, 2009**

Outstanding Vice President of Finance of the Year

Purpose

To recognize an outstanding Finance VP who has demonstrated leadership, professionalism, commitment to the company, and who has gone above and beyond in their role as VP Finance.

Minimum Criteria to Apply

- VP Finance for a JA Company for the 2008-09 program year
- 80 % attendance throughout Company Program
- \$100 in sales or 25 product units sold
- Minimum score of 80% on the business quiz
- An advisor recommendation form

Application Form

Student's Name: _____

JA Company: _____

Average Attendance throughout Company Program: % _____

Total Individual sales as of January 31, 2009: \$ _____ Units _____

Number of Years in Company Program _____

Male/Female: _____

Grade: _____

Telephone No.: () _____

E-mail Address: _____

Address: _____

Postal Code: _____

Required Attachments:

- Current resume outlining your work experience, volunteer experience, and Junior Achievement participation.
- Recommendation form completed by a Company Program Advisor from your sponsoring team
- Typed answer to questions below

Background Information

In one or two paragraphs, answer the following questions. Please type your responses.

Why did you choose to participate in Company Program?

What are your career goals and/or future plans?

Why do you feel you should win Outstanding VP Finance for 2008-09?

Agreement

I have read and I understand the Application Requirements of the Outstanding Vice President of Finance of the Year award. I agree to comply with these requirements and any further requirements established by Junior Achievement of Southern Alberta.

To the best of my knowledge, all information contained in my Application Form is complete and accurate. If selected as an award finalist, I agree to the use of my name, photograph and biographical data for promotional purposes.

Date:

Student Signature:

Parent/Guardian Signature:

This form must be received at the JASA Office by: **Friday February 14, 2009**

Outstanding Vice President of Human Resources of the Year

Purpose

To recognize an outstanding Human Resources VP who has demonstrated leadership, professionalism, commitment to the company, and who has gone above and beyond in their role as VP HR.

Minimum Criteria to Apply

- VP Finance for a JA Company for the 2008-09 program year
- 80 % attendance throughout Company Program
- \$100 in sales or 25 product units sold
- Minimum score of 80% on the business quiz
- An advisor recommendation form

Application Form

Student's Name: _____

JA Company: _____

Average Attendance throughout Company Program: % _____

Total Individual sales as of January 31, 2009: \$ _____ Units _____

Number of Years in Company Program _____

Male/Female: _____

Grade: _____

Telephone No.: () _____

E-mail Address: _____

Address: _____

Postal Code: _____

Required Attachments:

- Current resume outlining your work experience, volunteer experience, and Junior Achievement participation.
- Recommendation form completed by a Company Program Advisor from your sponsoring team
- Typed answer to questions below

Background Information

In one or two paragraphs, answer the following questions. Please type your responses.

Why did you choose to participate in Company Program?

What are your career goals and/or future plans?

Why do you feel you should win Outstanding VP HR for 2008-09?

Agreement

I have read and I understand the Application Requirements of the Outstanding Vice President of Human Resources of the Year award. I agree to comply with these requirements and any further requirements established by Junior Achievement of Southern Alberta.

To the best of my knowledge, all information contained in my Application Form is complete and accurate. If selected as an award finalist, I agree to the use of my name, photograph and biographical data for promotional purposes.

Date:

Student Signature:

Parent/Guardian Signature:

This form must be received at the JASA Office by: **Friday February 14, 2009**

Outstanding Vice President of Information Technology

Purpose

To recognize an outstanding Information Technology VP who has demonstrated leadership, professionalism, commitment to the company, and who has gone above and beyond in their role as VP IT.

Minimum Criteria to Apply

- VP IT for a JA Company for the 2008-09 program year
- 80 % attendance throughout Company Program
- \$100 in sales or 25 product units sold
- Minimum score of 80% on the business quiz
- An advisor recommendation form

Application Form

Student's Name: _____

JA Company: _____

Average Attendance throughout Company Program: % _____

Total Individual sales as of January 31, 2009: \$ _____ Units _____

Number of Years in Company Program _____

Male/Female: _____

Grade: _____

Telephone No.: () _____

E-mail Address: _____

Address: _____

Postal Code: _____

Required Attachments:

- Current resume outlining your work experience, volunteer experience, and Junior Achievement participation.
- Recommendation form completed by a Company Program Advisor from your sponsoring team
- Typed answer to questions below

Background Information

In one or two paragraphs, answer the following questions. Please type your responses.

Why did you choose to participate in Company Program?

What are your career goals and/or future plans?

Why do you feel you should win Outstanding VP IT for 2008-09?

Agreement

I have read and I understand the Application Requirements of the Outstanding Vice President of Information Technology of the Year award. I agree to comply with these requirements and any further requirements established by Junior Achievement of Southern Alberta.

To the best of my knowledge, all information contained in my Application Form is complete and accurate. If selected as an award finalist, I agree to the use of my name, photograph and biographical data for promotional purposes.

Date:

Student Signature:

Parent/Guardian Signature:

This form must be received at the JASA Office by: **Friday February 14, 2009**

Outstanding Vice President of Marketing and Sales

Purpose

To recognize an outstanding Marketing and Sales VP who has demonstrated leadership, professionalism, commitment to the company, and who has gone above and beyond in their role as VP Marketing and Sales.

Minimum Criteria to Apply

- VP Finance for a JA Company for the 2008-09 program year
- 80 % attendance throughout Company Program
- \$100 in sales or 25 product units sold
- Minimum score of 80% on the business quiz
- An advisor recommendation form

Application Form

Student's Name: _____

JA Company: _____

Average Attendance throughout Company Program: % _____

Total Individual sales as of January 31, 2009: \$ _____ Units _____

Number of Years in Company Program _____

Male/Female: _____

Grade: _____

Telephone No.: () _____

E-mail Address: _____

Address: _____

Postal Code: _____

Required Attachments:

- Current resume outlining your work experience, volunteer experience, and Junior Achievement participation.
- Recommendation form completed by a Company Program Advisor from your sponsoring team
- Typed answer to questions below

Background Information

In one or two paragraphs, answer the following questions. Please type your responses.

Why did you choose to participate in Company Program?

What are your career goals and/or future plans?

Why do you feel you should win Outstanding VP Finance for 2008-09?

Agreement

I have read and I understand the Application Requirements of the Outstanding Vice President of Finance of the Year award. I agree to comply with these requirements and any further requirements established by Junior Achievement of Southern Alberta.

To the best of my knowledge, all information contained in my Application Form is complete and accurate. If selected as an award finalist, I agree to the use of my name, photograph and biographical data for promotional purposes.

Date:

Student Signature:

Parent/Guardian Signature:

This form must be received at the JASA Office by: **Friday February 14, 2009**

Outstanding Vice President of Production

Purpose

To recognize an outstanding Production VP who has demonstrated leadership, professionalism, commitment to the company, and who has gone above and beyond in their role as VP Production.

Minimum Criteria to Apply

- VP Production for a JA Company for the 2008-09 program year
- 80 % attendance throughout Company Program
- \$100 in sales or 25 product units sold
- Minimum score of 80% on the business quiz
- An advisor recommendation form

Application Form

Student's Name: _____

JA Company: _____

Average Attendance throughout Company Program: % _____

Total Individual sales as of January 31, 2009: \$ _____ Units _____

Number of Years in Company Program _____

Male/Female: _____ Grade: _____

Telephone No.: () _____ E-mail Address: _____

Address: _____ Postal Code: _____

Required Attachments:

- Current resume outlining your work experience, volunteer experience, and Junior Achievement participation.
- Recommendation form completed by a Company Program Advisor from your sponsoring team
- Typed answer to questions below

Background Information

In one or two paragraphs, answer the following questions. Please type your responses.

Why did you choose to participate in Company Program?

What are your career goals and/or future plans?

Why do you feel you should win Outstanding VP Production for 2008-09?

Agreement

I have read and I understand the Application Requirements of the Outstanding Vice President of Production of the Year award. I agree to comply with these requirements and any further requirements established by Junior Achievement of Southern Alberta.

To the best of my knowledge, all information contained in my Application Form is complete and accurate. If selected as an award finalist, I agree to the use of my name, photograph and biographical data for promotional purposes.

Date:

Student Signature:

Parent/Guardian Signature:

This form must be received at the JASA Office by: **Friday February 14, 2009**

Outstanding Salesperson of the Year

Purpose

To recognize an outstanding Company Program student who has demonstrated leadership in sales, professionalism, enthusiasm, and commitment to the company.

Minimum Criteria to Apply

- Company Program Participant for the 2008-09 program year
- 80 % attendance throughout Company Program
- \$200 in sales or 40 product units sold
- Minimum score of 80% on the business quiz
- An advisor recommendation form

Application Form

Student's Name: _____

JA Company: _____

Average Attendance throughout Company Program: _____ %

Total Individual sales as of January 31, 2009: \$ _____ Units

Number of Years in Company Program _____

Male/Female: _____

Grade: _____

Telephone No.: () _____

E-mail Address: _____

Address: _____

Postal Code: _____

Required Attachments:

- Current resume outlining your work experience, volunteer experience, and Junior Achievement participation.
- Recommendation form completed by a Company Program Advisor from your sponsoring team
- Typed answer to questions below

Background Information

In one or two paragraphs, answer the following questions. Please type your responses.

Why did you choose to participate in Company Program?

What are your career goals and/or future plans?

Why do you feel you should win Outstanding Salesperson of the Year for 2008-09?

Agreement

I have read and I understand the Application Requirements of the Outstanding Salesperson of the Year award. I agree to comply with these requirements and any further requirements established by Junior Achievement of Southern Alberta.

To the best of my knowledge, all information contained in my Application Form is complete and accurate. If selected as an award finalist, I agree to the use of my name, photograph and biographical data for promotional purposes.

Date:

Student Signature:

Parent/Guardian Signature:

This form must be received at the JASA Office by: **Friday February 14, 2009**

Most Innovative Product of the Year

Purpose

To recognize innovation, ingenuity, and creative thinking by a JA Company as represented by a unique product or service.

JA Company:

Sponsoring Company:

Product Name

Product Cost

What is the production process?

Where did the product idea come from?

What makes this product innovative?

Date:

Student Signature:

Advisor Signature:

This form must be received at the JASA Office by: **Friday February 14, 2009**

Outstanding Company of the Year

Award Information

Purpose

To recognize the best managed after-school Company Program venture in Southern Alberta.

Minimum Criteria to Apply

1. Attendance must average at least 80% over the program year
2. Sales should be evenly distributed among all company members. Each Achiever must have sold at least two (2) products
3. Shares should be evenly distributed throughout the company
4. Company records must be complete and accurately reflect the business position of the company
5. There must be evidence of Shareholders/Investors having received a minimum return on their original investment of at least 1%
6. The JA staff must have witnessed good teamwork throughout the program year
7. The company must have presented an acceptable Shareholders'/Financial Report

Required Submissions

Corporate records completely and accurately maintained with the following attachments included in the submission:

- Completed company by-laws
- Completed business plan including budget exercise
- Minutes of all management meetings and board meetings
- Annual Shareholders/Investors Report
- No outstanding accounts payable or receivable
- Evidence of shareholders/investors/partners having received a minimum return on their original investment of at least 1%
- Payment of Profits Tax at 50% of net profits before tax
- Overhead, wages, salary and commissions equal to or greater than those set out in the Advisor/Consultant manual
- A sample product or photograph of the product produced or the service provided

Selection Process

JA Companies operating from October 2008- February 2009 will be assessed throughout Company Program based on the timeliness of required submissions, participation in JA activities, attendance, and a demonstration of teamwork and commitment. Teams will be evaluated for Company of the Year based on JA Company Report Card scores, the Team Application and Advisor Recommendation, and an interview with the President.

Outstanding Company of the Year - Application Form

JA Company:

Sponsoring Company:

JA Company Average Attendance %

Required Submissions

Corporate records completely and accurately maintained with the following attachments included in the submission:

- Completed company by-laws
- Completed business plan including budget exercise
- Minutes of all management meetings and board meetings
- Annual Shareholders/Investors Report
- No outstanding accounts payable or receivable
- Evidence of shareholders/investors/partners having received a minimum return on their original investment of at least 1%
- Payment of Profits Tax at 50% of net profits before tax
- Overhead, wages, salary and commissions equal to or greater than those set out in the Advisor/Consultant manual
- A sample product or photograph of the product produced or the service provided

Submit a one-page document outlining the following:

How does your JA Company go above and beyond the requested minimum requirements for Company of the Year and why should your company win?

Date:

Student Signature:

Advisor Signature:

This form must be received at the JASA Office by: **Monday February 16, 2008**

All required submissions must be received at the JASA Office by: **February 16, 2008**
